

**The Burgate School and Sixth Form**  
**Trustees' Attendance at Board and Committee Meetings for 2023/24**

<b>Full Board of Trustees</b>		
<i>The Board of Trustees meets at least six times a year to discuss procedural and strategic matters. In 2023/24 the full Board of Trustees met seven times.</i>		
<b>Board Membership</b>	<b>Meetings attended</b>	<b>Out of a possible</b>
Mrs H Arnold	2	5
Miss C Connolly	6	7
Mrs M Cooper (Parent Trustee, appointed 16.07.24)	1	3
Mrs W Gregoire	7	7
Mrs J Hair	6	7
Mr N Himmel	6	7
Dr H McVeigh	6	7
Mr D Millar (Resigned 01.03.24)	0	3
Dr R Milsted (Elected Chair w.e. 25.01.24, deceased 08.03.2024)	3	3
Mr J Mowbray (Elected Chair w.e 09.03.24)	6	7
Mr D Pover (Headteacher)	7	7
Mrs A Richardson	7	7
Mrs C Stevenson	5	7
Mr C Thompson (Appointed by members 05.07.24)	0	2
Mr J Whitmell (Chair, resigned 02.01.24)	2	2
<b>Education Committee</b>		
<i>Responsible for academic performance, student progress, the academy's curriculum policy, the pastoral care of students and safeguarding. The Education Committee is scheduled to meet at least twice a term. In 2023/24 the Education Committee met five times.</i>		
<b>Committee Membership</b>	<b>Meetings attended</b>	<b>Out of a possible</b>
Mrs H Arnold (Committee Chair)	1	5
Mrs W Gregoire	5	5
Mr N Himmel	3	5
Dr H McVeigh	3	5
Mr D Millar (Resigned 01.03.24)	0	3
Mr D Pover (Headteacher)	5	5
Mrs A Richardson	4	4
Mrs C Stevenson	5	5
<b>Resources Committee</b>		
<i>Responsible for ensuring sound management and planning of the academy's finances and resources, maintaining the academy's land and premises, health and safety and staff welfare. The Resources Committee is scheduled to meet at least twice a term. In 2023/24 the Resources Committee met six times.</i>		
<b>Committee Membership</b>	<b>Meetings attended</b>	<b>Out of a possible</b>
Mr J Mowbray (Chair) (Committee Chair)	6	6
Miss C Connolly	5	6
Mrs J Hair	5	6
Dr R Milsted (until 08.03.2024)	2	2
Mr D Pover (Headteacher)	4	6
Mr J Whitmell (Chair, resigned 02.01.24)	2	2

#### **Audit & Risk Committee**

*Responsible for maintaining an oversight of the academy's financial, governance, risk management and internal control systems. The Audit & Risk Committee is scheduled to meet at least once a term. In 2023/24 the Resources Committee met three times.*

<b>Committee Membership</b>	<b>Meetings attended</b>	<b>Out of a possible</b>
Dr R Milsted (Chair until 08.03.2024) (Committee Chair until 2.1.24)	1	1
Mrs J Hair (Chair as from 19.03.24) (Committee Chair from 2.1.24)	2	3
Mr J Mowbray	3	3
Mr D Pover (Headteacher)	2	3
Mr J Whitmell (Chair, resigned 02.01.24)	1	1

#### **Community Partnerships Committee**

*To encourage positive links between the academy and the local community and to oversee community use of school facilities. The Community Partnerships Committee is scheduled to meet at least once a term. In 2023/24 the Community Partnership Committee met four times. A further meeting was rescheduled owing to the meeting not being quorate.*

<b>Committee Membership</b>	<b>Meetings attended</b>	<b>Out of a possible</b>
Mrs H Arnold (Committee Chair)	3	4
Mrs W Gregoire	2	4
Mr D Millar (Resigned 01.03.24)	0	1
Mr J Mowbray (Elected Chair w.e 09.03.24)	2	3
Mrs C Stevenson	3	3