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Description automatically generated

**16–19 Bursary Funding Request Form**

Request for access to funds No.

|  |  |  |
| --- | --- | --- |
| **Surname:** | **Forename:** | **Tutor group:** |
| **What are you requesting funds for?** (Please be specific.)  **A Level subject:**  **Date of trip:**  **Destination:**  **Is this the deposit / final payment / full cost?** (Please circle as appropriate.)  **Full cost of item / trip: £** | | |
| **I confirm that the above request is for essential costs associated with the student’s course.**  **Teacher’s signature:**  **Date:**  **Name** (please print): | | |
| **We would like to make this payment direct to your bank account. Please provide the details:-**  **Name on the account:**  **Name of bank or building society:**  **Account Number:**  **Sort Code:**  **Alternatively, if you wish to receive a cheque who should it be made out to:**  **Parent/Guardian signature:**  **Date:**  **Name** (please print): | | |
| **LT approval:** | | |
| **For office use only:** | | |

Please return the completed form in person together with the receipt for the item to Sixth Form Admin Office.